



RFQ: 27/August/2019/ RESEACHER/SCIENCE WRITER NEEDED FOR A LINDAU ALUMNI BOOKLET

BRIEF

The Lindau Nobel Laureate Meetings (LNLM) provide an opportunity for a unique scientific dialogue between Nobel Laureates and the world's most promising young scientists. South Africa (SA) has been a nominating partner to the LNLM since 2015 when the Department of Science and Innovation (DSI) assigned that function to the Academy of Science of South Africa (ASSAf). South Africa has sent 54 young scientists to the LNLM so far. After attending the LNLM the young scientists join the Lindau Alumni.

SPECIFICATIONS

Closing date: 7 September 2019

Delivery Date: 15 January 2020

Delivery Address: To email contact person at ASSAf

All technical queries may be directed to Ms Edith Shikumo at edith@assaf.org.za

All SCM queries may be directed to Ms Lebo Makgae at lebo@assaf.org.za

DESCRIPTION OF SERVICE

ASSAf would like to design and publicise a publication to capture the engagements between the SA Lindau Alumni and the Nobel Laureates whilst at the LNLM held in Lindau, Germany, and the bearing these discussions have had on their research.

The value proposition for the envisioned publication is to highlight the educational aspect of international conferences that exposes young scientists to new and global ways of conducting research and networking with peers and senior researchers for future collaborations. These meetings also offer an opportunity to benchmark one's capabilities across a network of peers and celebrate in-country science and technological research successes.

We would like to invite proposals/bids to compile the SA Lindau Alumni booklet. The appointed service provider will be expected to:

- Contact and interview all the 54 SA Lindau Alumni via telephone or skype (contact details will be given by ASSAf with an introductory note sent to the SA Lindau Alumni)
- Contact and interview representatives from DSI, ASSAf and the Lindau Foundation to include as additional pages of a Foreword section

- Collate data and package it into information suitable for publication including illustrations using pictures, infographics through figures, maps, charts etc.
- As an expert in the area, provide expertise, advice and direction on the best mode of presenting the information collated
- Produce a report ready for publication -minimum of 1 page per Alumni to a maximum of one and a half pages
- Submit the detailed 1st draft by 13 December 2019 for review.

ASSAf will send an introductory note sent to the SA Lindau Alumni and will supply the service provider with additional photographs for inclusion in the publication.

The deadline for submission of proposals is **Friday, 7 September 2019** and the successful service provider will be invited to ASSAf offices mid-September 2019 for a briefing session about the project (ASSAf will cover the costs).

EVALUATION CRITERIA

The evaluation criteria will be based on compliance, specifications, price and where applicable the B-BBEE price point'

SUPPORTING DOCUMENTATION

- o B-BBEE status level verification certificate/Sworn affidavit must be submitted in order to qualify for preference points for B-BBEE)
- o Must be tax compliant.
- o Quotations must reflect a cost breakdown where applicable. Prices quoted must be inclusive of VAT. In case of a Non-VAT Vendor please indicate so.
- o ASSAf has the right to withdraw any quotation at any time within the validity of the quotation. ASSAf will not award the contract to any bidder who does not comply with the terms and conditions of the bidding document and will at its own discretion appoint next qualifying supplier.