

RFQ : 15/3/2018 Design and Print

SPECIFICATIONS

Design and print of Programme and Name tags (Surveillance and Response to Infectious Diseases and Comorbidities: An African and German Perspective)

Programme

Format: A4 (Booklet)
Number of pages: 20
Bind: Saddle stitched
Colour: Full colour, printed both sides
Print run: 120

Names tags and lanyards

Name tags: Pouch 10cm (wide) x 9cm (deep) – or similar
Number: 100
Inner: Printed both sides in full colour
Lanyard: Blue with no branding

Deadline for Quotes: **22 March 2018**

Deadline for delivery: **6 April 2018**

All technical queries may be directed to Ms Henriette Wagener at communications@assaf.org.za

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EVALUATION CRITERIA

The evaluation criteria will be based on compliance, specifications and B-BBEE price point 80/20'

SUPPORTING DOCUMENTATION

- Original/Certified B-BBEE status level verification certificate/Sworn affidavit must be submitted in order to qualify for preference points for B-BBEE)
- Must be tax compliant.
- Quotations must reflect a cost breakdown where applicable. Prices quoted must be inclusive of VAT. In case of a Non Vat Vendor please indicate so.
- ASSAF has the right to withdraw any quotation at any time within the validity of the quotation. ASSAF will not award the contract to any bidder who does not comply with the terms and conditions of the bidding document and will at its own discretion appoint next qualifying supplier.